

Tournament Committee

Terms of Reference

The UBC Constitution (13.5) authorizes the Management Committee to appoint sub-committees for such purposes and with such powers as it thinks fit. Pursuant to 13.5 the Management Committee has created the Tournament Committee with the following terms of reference.

- a. The Tournament Committee shall be a permanent sub-committee of the club appointed annually by and responsible to the Management Committee. All members to be financial members of UBC.
- b. The Tournament Committee shall consist of 6 members including the President(Ex Officio), Tournament Chairperson Manager, Club Masterpoint Secretary, Teams Coordinator, and shall include at least three tournament directors and not more than 4 members of The Management Committee.
Tournament Committee shall elect a Minutes Secretary.
- d. Organize, administer, supervise and conduct tournaments and competitions that the Management Committee has determined shall occur.
- e. Formulate and promulgate a calendar of all Club major events for the forthcoming calendar year. The Tournament Committee will strive to coordinate UBC events with BAWA, ABF and similar events in other metropolitan clubs as far as is practicable.
- f. Arrange inter-club events with other metropolitan clubs
- g. Appoint managers to coordinate UBC team participation in routine inter-club competitions.
- h. Make recommendations to Management Committee on financial matters impacting on the running of events, including the contracting of directors.

i. To make recommendations to The Management Committee on any matter to improve competitive bridge that the club may wish to offer to its members.

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j. The Tournament Committee shall be responsible for the:

Conduct of bridge sessions at the Club in accordance with the Laws of Duplicate Bridge promulgated by the World Bridge Federation and BAWA and ABF regulations as appropriate.

k. Adjudicate in matters relating to appeals on Directors ruling at green Pointevents following the due process. The appeal will be reviewed by The Committee within 2 days of appeal.

l. Appeals at the Club Red Point events shall be reviewed by the Reviewer appointed by the Red Point Director for the event. The reviewer reviews the process taken by the director and makes a decision based on the appeal and process taken.

m. Quorum.

The Quorum for a meeting for a meeting of the Tournament Committee will be the chairperson and at least 50% of the remaining committee members.

n. Time and frequency of meetings.

The Tournament Committee will meet as and when required and at least 6 times a Calendar Year. Normally the meetings will be convened prior to the Management Committee meetings held on the second Tuesday of each month.

Role of Office Bearers.

Chairperson/ TC Convenor

.To preside over all meetings of the Tournament Committee and ensure that meetings are run in an effective manner so that all points and opinions are heard.

.Where required , act as spokesperson for the Tournament Committee.

.Where urgent decisions are required between Tournament Committee, to make such decisions on behalf of the Committee while acting as far as practicable in consultation with the members of the Committee, and wherever possible, by consensus or majority vote.

Secretary

To prepare agendas for all meetings of the Tournament Committee.

To ensure that full and correct minutes of the Tournament Committee are kept.

To manage all incoming and outgoing correspondence on behalf of the Tournament Committee.

To send a copy of the TC minutes to the Secretary of the Management Committee at least 2 days prior to MC meeting